



# Deming Luna County Commission on Aging



*"People Making A Difference"*

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## **Board Meeting**

Thursday, August 28, 2017

Deming Senior Center

### AGENDA

- I. Call to order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of July, 2017 Meeting Minutes
- V. Monthly Program and Agency Financials-*Vote Required*
- VI. Executive Director's Report
  - A. Aging Conference Volunteer Program & AAA Meeting.
  - B. NM Alliance for Area Agencies on Aging Meeting.
  - C. Direct Deposit of Payroll Information Discussion
- VII. Old Business
  - A. Review of Finance Committee
  - B. Board Training
  - C. Update on Board Member Positions
  - D. Election of Officers
- VIII. New Business
  - A. 2016-2017 Audit Overview Discussion
  - B. Job Description Facility Maintenance Technician -*Vote Required*
  - C. Policy Amendment
    - Disbursement of cash from Game Account & Activity Account – *Vote Required*
    - Disbursement of cash from General Fund Account – *Vote Required*
    - Procedures to record and safeguard payment of staff meals – *Vote Required*
    - Property Control – *Vote Required*
- X. Announcements
- XI. Adjourn

Next meeting: Thursday September 28, 2017- 8:30 a.m.

#### Programs:

Senior Companion Program  
Foster Grandparent Program  
RSVP-Retired Senior Volunteer Program

#### Services:

Adult Day Care  
Respite Care  
Congregate Meals  
Transportation  
Personal/Home Care  
Home Delivered Meals